



SUSTAINABILITY POLICY

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We are committed to promoting sustainability. We recognise that we have a responsibility to reduce and manage our use of natural resources and by doing so will help to protect the needs of future generations. We endeavor to operate in a way that enables our people to realise their potential and improve their quality of life whilst protecting and enhancing the earth's natural resources. To this end Regular Cleaning will promote sustainability within our organisation and with our service partners.

PRINCIPALS

Our Sustainability Policy is based upon the following principals:

- > Complying with relevant Environmental Legislation, Approved Codes of Practice, Standards and Industry best practice.
- > The consideration of sustainable options in our decision-making processes.
- > Ensuring our staff are fully aware of this policy and are empowered to contribute towards its goals.
- > To minimise the impact on sustainability of the services we provide to our Clients including the transport activities that support those services.
- > To encourage our service partners and suppliers to adopt sound sustainable processes.

In order to put these principals into practice we will:

- > Encourage our staff to utilise public transport or walk to work, providing this does not place them at adverse risk.
- > Encourage our operational teams to plan and manage their working days to reduce the need for unnecessary travel.
- > Purchase electrical equipment that is energy efficient and encourage staff to switch off non-essential electrical equipment.
- > Purchase company vehicles that are fuel efficient and produce none or low levels of CO2.
- > Develop direct to site deliveries from suppliers.
- > Minimise the use of paper and other office consumables and ensure that paper products used at head office are produced using recycled paper.
- > Encourage staff to save and issue documents in electronic format.
- > Manage the head office waste streams to increase recycling and reduce waste.
- > Encourage staff to undertake voluntary work that improves the local environment.
- > Influence our Clients to consider cleaning and service options that improve their environmental sustainability.
- > Encourage all suppliers to Regular Cleaning to adopt environmentally sound processes and develop sustainable supply chains throughout their business

This policy will be reviewed on a yearly basis as a minimum and updated regularly.

Pauline Carrigan

Chair

4th January 2023

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